TenancyVault

Evidence Pack Contents Checklist

England

England: use this blank index to list the relevant documents actually included. Follow the court, tribunal, deposit scheme or insurer's directions on contents, format and deadlines. This is not a prescribed court form or a guarantee of a successful claim.

PACK DETAILS

PROPERTY ADDRESS

DATE COMPILED

PURPOSE OF PACK ☐ DEPOSIT DISPUTE ☐ RENT ARREARS ☐ PROPERTY DAMAGE ☐ OTHER

REFERENCE NO.

COMPILED BY

TENANCY PERIOD FROM

TO

DOCUMENT INDEX

Number the files, retain originals and explain missing records. An upload date is not proof of when a document was created, delivered or read. Include only information appropriate for the recipient.

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